

**OPERATING PROCEDURES**  
**TEXAS ASSOCIATION OF SPORTS OFFICIALS - VOLLEYBALL DIVISION**

**SECTION 1**  
**(Name)**

This organization shall be known as the TEXAS ASSOCIATION OF SPORTS OFFICIALS - VOLLEYBALL DIVISION, hereinafter referred to as TASO-Volleyball, a division of the Southwest Officials Association, Inc., a Texas non-profit corporation, or its successor corporation, dba TEXAS ASSOCIATION OF SPORTS OFFICIALS, hereinafter referred to as TASO.

**SECTION 2**  
**(Purposes)**

The purpose of TASO-Volleyball shall be to foster and promote national and international amateur sports competition in the game of volleyball by:

- A. Advancing the ideals of good sportsmanship and fair play through qualified officiating in volleyball and respect for the authority of volleyball officials at all levels of competition.
- B. Providing educational programs to advance the skills of volleyball officials at all levels of competition.
- C. Conducting public information programs that will encourage appreciation for the skill and competence of volleyball officials.
- D. Placing special emphasis on developing concepts of good sportsmanship among the youth of the nation, both as competitors and as spectators.
- E. Conducting studies and analyses of volleyball rules to identify sources of officiating problems and seek solutions in cooperation with appropriate rule making bodies.
- F. Developing and maintaining a membership consisting of experienced and capable volleyball officials whose integrity is above reproach and who are actively engaged each year in officiating games.
- G. Fostering a high standard of ethics, encouraging fair play, sportsmanship, closer cooperation, and better understanding among officials, athletic representatives, coaches, players, athletic directors, and the press.

**SECTION 3**  
**(Districts)**

- DISTRICT 1:** South Plains Chapter  
Golden Spread Chapter
- DISTRICT 2:** Concho Valley Chapter  
Permian Basin Chapter
- DISTRICT 3:** Abilene Chapter  
North Central Texas Chapter  
Red River Chapter
- DISTRICT 4:** Brazos Valley Chapter  
Central Texas Chapter  
Heart of Texas Chapter  
Hill Area Chapter

- DISTRICT 5:** Corpus Christi Chapter  
Laredo Chapter  
South Texas Chapter  
Victoria Chapter
- DISTRICT 6:** Tip of Texas Chapter  
Texas Southmost Chapter
- DISTRICT 7:** Tyler-Longview Chapter  
Northeast Texas Chapter  
Trinity Valley Chapter
- DISTRICT 8:** First Area Chapter  
Golden Triangle Chapter  
Gulf Coast Chapter  
Rice Belt Chapter
- DISTRICT 9:** Houston Chapter
- DISTRICT 10:** Fort Worth Metro Chapter
- DISTRICT 11:** San Antonio Chapter
- DISTRICT 12:** Dallas Chapter
- DISTRICT 13:** Austin Chapter

**SECTION 3.1** A chapter shall qualify as a single member district provided such chapter maintains a membership of not less than 175 TASO-Volleyball active members as of October 1<sup>st</sup> of each year for two consecutive years.

- A. If a chapter, which has been previously designated as a single chapter district, has a membership of less than 175 TASO-Volleyball active members for two consecutive years, the chapter shall lose its status as a single chapter district and shall return to its former District.
- B. The Board of Directors at its off-season meeting shall review the membership status of each single chapter district.
- C. The office of Executive Director shall be responsible for conducting each district director election.

**SECTION 3.2 (Chapters)**

- A. Individual chapters may be established in various areas of the state.
- B. New chapters will follow the TASO-Volleyball policy for the establishment of a new chapter. (See Addendum 3.)
- C. Each chapter must include a minimum of six (6) voting TASO-Volleyball members. If six (6) voting members are not available, members may petition the Board of Directors for a Chapter charter.
- D. Each chapter must provide the TASO office with a copy of its current By-Laws and/or Operating Procedures and must notify TASO-Volleyball of any changes throughout the year.

- E. Each chapter must utilize the appropriate Invoice for Match Officiating Services as prescribed by the TASO-Volleyball Board of Directors. See Addendum 1A and 1B.
- F. Each chapter shall submit a listing of current officers and directors to TASO-Volleyball by December 31<sup>st</sup> of each year.
- G. Each chapter shall hold a minimum of five (5) meetings per season for education and business purposes.
- H. Each chapter will provide to their District Director, their meeting schedule and training dates by July 1 of each year.
- I. Failure of a chapter to comply with these minimum requirements may make its officers and/or members subject to action by the Board of Directors.
- J. Multi-chapter membership is permissible, but only one membership/renewal will be paid. Local dues must be paid to each chapter. Each chapter will determine the percentage of meetings that must be attended by those holding dual chapter membership. See Addendum 4 for Multi-Chapter Membership Policy.
- K. A chapter officer, either elected or appointed, put on probation by TASO, may be removed from their office.
- L. New chapters approved by a majority vote of the TASO-Volleyball Board will complete a mandatory two (2) year probation.

#### **SECTION 4 (The Board of Directors).**

**SECTION 4.1** The Board of Directors shall be composed of the President, the Vice President, the Immediate Past President, the Executive Director, or the designee, two members selected by the board to sit Ad-Hoc without vote on the committee, one UIL representative to sit Ad-Hoc without vote on the committee, one TAPPS representative to sit Ad-Hoc without vote on the committee, and the District Director from each of the current districts.

**SECTION 4.2** The Board shall hold at least one (1) meeting per year prior to the Annual State Meeting. Special meetings shall be called by the President when requested to do so by a majority of the Board of Directors.

A majority of the voting members of the Board of Directors at a called board meeting shall constitute a quorum. Each elected or appointed member of the Board must be a member in good standing with TASO-Volleyball.

**SECTION 4.3** The Board of Directors shall have the power to change the Operating Procedures. The Board of Directors shall be empowered to rule on situations not covered in the Operating Procedures.

#### **SECTION 5 (Officers)**

**SECTION 5.1** The officers shall be a President and Vice President and they will each serve for two (2) years. The election of the President and Vice President will occur every two (2) years. The President and Vice President shall not serve in the same elected office for more than two consecutive terms but may be re-elected after remaining out of office for not less than two years. The Executive Director or the designee of TASO will serve as Secretary/Treasurer and will be responsible for the delegation of responsibilities to office personnel.

**SECTION 5.2** The term of office for District Directors shall be two years. Odd numbered districts shall hold elections at the end of odd numbered years. Even numbered districts shall hold elections at the end of even numbered years. No person shall serve more than four consecutive elected terms as a District Director but may be re-elected

after remaining out of office for not less than two years. The District Directors shall be elected in accordance with the Operating Procedures of TASO-Volleyball.

## **SECTION 6 (Election of Officers)**

**SECTION 6.1** The President and Vice President shall be elected by a plurality of eligible members who may cast their votes by an on-line voting procedure as promulgated by the board of directors if the election is contested. If the election is not contested and there is only one candidate, no on-line voting shall be necessary. The incoming President/Vice President shall assume their office on December 1 of the year in which they are elected.

Voting will be via electronic ballot beginning the first Monday in November and ending the third Monday in November. Should an election result in a tie, a run-off election will be held beginning two days after the third Monday in November and conclude the following Tuesday. The winner of the election will be announced no later than November 30.

Applicants must declare candidacy in writing to the TASO office in care of the Executive Director or the designee of TASO, between August 1 and October 1 (email is permissible).

To hold the office, of either President or Vice President, a person must have been (1) a member in good standing of TASO-Volleyball for the preceding five years prior to their nomination, (2) must have served on the Board of Directors of TASO-Volleyball for at least one term, and (3) must remain a member in good standing through their term of office. A member in good standing is one who has complied with all membership requirements at the state and local level.

If more than one candidate is running for either position, each candidate, in addition to the requirements of SECTION 6.1 paragraph 4 (1) shall submit a current digital picture, (2) must submit a summary of accomplishments, (3) must submit a statement of 250 words or less addressing the constituents by October 15. Candidates may also submit a video clip. These items shall be published on the web and be available to the eligible membership. All statements and/or video clips will be reviewed and approved by an appointed committee prior to posting.

**SECTION 6.2** The District Directors shall be elected by a plurality of eligible members in their district who may cast their votes by an on-line voting procedure as promulgated by the board of directors if the election is contested. If the election is not contested and there is only one candidate, no on-line voting shall be necessary. The incoming District Directors shall assume their office on December 1 of the year in which they are elected.

Voting will be via electronic ballot beginning the first Monday in November and ending the third Monday in November. Should an election result in a tie, a run-off election will be held beginning two days after the third Monday in November and conclude the following Tuesday. The winner of the election will be announced no later than November 30.

To hold the office of District Director, a person (1) must declare candidacy in writing to the TASO office between August 1 and October 1 (email is permissible) (2) must be a member in good standing of TASO-Volleyball for the preceding three years prior to their declaration to run for office (3) must remain a member in good standing through their term of office, and (4) must submit a letter in writing (email is permissible) from their home TASO-Volleyball chapter board verifying status of membership. The responsibility of any documentation and/or proof in this matter falls on the candidate for office.

If more than one candidate is running for the same District Director position, each candidate in addition to the requirements of SECTION 6.2 paragraph 2 (1) shall submit a current digital picture, (2) must submit a summary of accomplishments, (3) must submit a statement of 250 words or less addressing the constituents by October 15. These items shall be published on the web available to the eligible members of the district. All statements will be reviewed and approved by an appointed committee prior to posting.

**SECTION 6.3** The President shall appoint a Parliamentarian who shall be knowledgeable and experienced in the application of Robert's Rules of Order.

**SECTION 6.4** Procedure for recall of officers: An Officer may be recalled by a majority vote of the Division Board at a regular or called meeting, with the Officer whose recall is requested ineligible to vote.

An Officer may be recalled by a two-thirds vote of the membership voting in a recall election. A request for a recall election must be filed with the TASO State Office and approved by the Division Board, which approval shall not be wrongfully withheld. A sixty-day notice is required before a vote of the membership is taken.

**SECTION 6.5** Procedure for recall of District Directors: A Director may be recalled by a majority vote of the Division Board at a regular or called meeting, with the Director whose recall is requested ineligible to vote.

A Director may be recalled by a two-thirds vote of the district membership voting in a recall election. A request for a recall election must be filed with the TASO State Office and approved by the Division Board, which approval shall not be wrongfully withheld. A sixty-day notice is required before a vote of the membership is taken.

**SECTION 6.6** Vacancies in the elected offices of Vice President and District Directors shall be filled by appointment by the President subject to approval of a majority vote of the Board of Directors at the next Board meeting.

## **SECTION 7 (Duties of Officers)**

**SECTION 7.1** The President shall (1) call, prepare the agenda for, and preside over, all meetings of TASO-Volleyball and the Board of Directors: (2) appoint committees and serve as an ex-officio member of such committees.

**SECTION 7.2** The Vice President shall (1) substitute in the absence of the President; (2) in cooperation with the District Directors arrange the schedule, prepare the program, recruit and organize the staff for all clinics; and (3) succeed the President in the event a vacancy occurs. The Vice President shall ensure a master calendar of events and deadlines is available on the organization website.

**SECTION 7.3** The Immediate Past President will serve in an advisory capacity to the Board of Directors and assume any delegated responsibilities from the President. If there is not an Immediate Past President, or that person is not able to serve, the President will appoint, with approval of the Board of Directors, a person to fulfill the duties as required.

**SECTION 7.4** The Executive Director or the TASO designee will serve as Secretary/Treasurer and shall (1) keep and report the minutes of all TASO-Volleyball and Board of Directors meetings; (2) answer any TASO-Volleyball correspondence or refer it to the proper TASO-Volleyball officer; (3) receive, maintain, and update a current and complete personnel record of all TASO-Volleyball members; (4) receive, record, and deposit into a bank account in the name of TASO-Volleyball all dues and fees belonging to TASO-Volleyball and record the payment of expenses authorized by the President and disburse TASO-Volleyball funds by means of checks which require the signature of the Treasurer (or designated TASO representative); (5) submit to the Board of Directors and membership annually a financial statement of income, expenditures, and account balance; and (6) serve on all committees of TASO-Volleyball.

**SECTION 7.5** The District Directors shall perform the duties set forth in the Operating Procedures of TASO-Volleyball.

**SECTION 7.6** The Board of Directors shall have full power to act and pass on all matters of business pertaining to the Volleyball Division not governed by TASO. Its decisions shall be binding unless determined to be specifically in violation of the TASO-Volleyball Division.

**SECTION 7.7** The TASO-Volleyball Board makes the following provisions:

- A. The President and Vice President shall be reimbursed in accordance with the following schedule when either or both represent TASO-Volleyball by attending the State Volleyball Tournament. Should compensation be paid by any other entity, TASO-Volleyball will not reimburse that particular expense. Approved expenses are reimbursed based on the TASO Expense Reimbursement Policy.
- B. TASO representatives serving as either the Supervisor of Lines or the Supervisor of Officials shall be reimbursed according to the TASO Expense Reimbursement Policy and a \$200 stipend. Should compensation be paid by any other entity, TASO will not reimburse that particular expense.

**SECTION 8**  
**(Membership Classifications)**

**SECTION 8.1** Members shall be classified according to the requirements established by the TASO-Volleyball Board of Directors in accordance with TASO policies and procedures.

**SECTION 8.2** Applicants for regular membership must be at least seventeen (17) years of age. Applications will be processed in accordance with procedures established by the Board of Directors.

**SECTION 8.3** A member in good standing is one who:

- (1) has paid all dues and fees both to TASO and their local Chapter
- (2) has complied with all the membership requirements at the state and local level
- (3) has attended the state meeting and/or TASO-Volleyball rules clinic or completed an on-line clinic
- (4) has completed and passed the mandatory exam with a grade of at least 70
- (5) is in compliance with all the policies and procedures of TASO and TASO-Volleyball

**SECTION 8.4** The Board of Directors shall have full authority to change any member's classification whenever, in its opinion, such change is for the best interest of the Volleyball Division.

**SECTION 8.5** New members are members who are in their first year of TASO Volleyball membership. To be eligible to officiate, all members must (1) pay local dues, (2) complete the TASO on-line renewal/new applicant process (3) pay state dues, as well as meet all local chapter requirements. All members must attend a mandatory TASO-Volleyball Rules Clinic or complete an on-line clinic as well as complete the mandatory exam scoring a 70 or better.

Officials may not work any level of matches until they have attended either the State Meeting, a Rules Clinic and/or completed the on-line clinic, and passed the TASO-Volleyball test with a grade of at least 70.

Scratches for officials must be submitted via the on-line Scratch Form located on the following website:

<http://uil.arbitersports.com/FRONT/105040/Site>. Coaches should complete the Volleyball Officials Scratch Form which may be found on the lower right side of the page and submit. Notification of any scratch will be forward to the chapter scheduler, the UIL and the TASO office via email.

Members shall be classified as Certified, Approved, Registered, and Auxiliary . The member shall be classified by accumulating the appropriate number of proficiency units, minimum exam score, and TASO-Volleyball years of membership as shown below:

## Designations and Criteria

- A. Each TASO-Volleyball official will be ranked each year. The rankings to be used for this purpose are: Certified, Registered, Approved, and Auxiliary.
- B. Rankings will be determined according to the following criteria:
  1. Score on the current TASO/NF rules examination; and
  2. Completed years of experience as a high school official to date; and
  3. Number of regular season contests (varsity and sub-varsity) worked in the *last varsity* season worked; and
  4. Attendance at a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic during the *current year*. Additional proficiency units may be earned at the Annual meeting or Rules Clinic for the *current year*; and
  5. The number of proficiency units earned during the *current year*.
  6. ***A member's failure to complete the mandatory exam and attend a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic makes him/her ineligible for assignments, including any post-season assignments and is not a member in good standing during the current season.***
  7. To be eligible for inclusion in the Top Crew list of a TASO-Volleyball chapter, an official must score a 90 or above on the current year's volleyball exam and meet all criteria of being a member in good standing for the current year. Chapters may require higher scores for inclusion in the Top Crew list.
  8. Chapter officers found to have included ineligible officials on their Top Crew list, may be subject to an ethics review.
  9. A member's failure to meet the mandatory requirements for two consecutive seasons may result in expulsion.
  10. When an official retires, he/she will retire at the highest classification attained during his/her career.
  11. A member must meet all local chapter requirements for attendance at meetings and training sessions.

## Definitions of and Qualifications for:

- A. **Certified:** A Certified official is that individual who has demonstrated consistent superior performance over a sustained period of time. This official is at the top of his/her peer group and has met standards of performance in excess of those required of Approved or Registered. The qualifications for a Certified official are as follows:
  1. The official must score an 85 or better on the mandatory TASO/NF rules examination for that year;
  2. The official must earn 75 or more proficiency units;
  3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year;
  4. The official must have a minimum of seven (7) completed years experience as a high school official, either with TASO-Volleyball or another association which is a member of the National Federation of State High School Associations; and
  5. The official must have paid state and local dues for the current year.
- B. **Approved:** An Approved official is that individual who has demonstrated the competence and gained the experience necessary to officiate at all levels of athletic competition in his/her sport. This official is in the upper middle range of his/her peer group and is distinguished by TASO-Volleyball by means of proficiency units. The qualifications for an Approved official are as follows:
  1. The official must score an 80 or better on the mandatory TASO/NF rules examination for that year;
  2. The official must earn 50 or more proficiency units;
  3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year.
  4. The official must have a minimum of two (2) completed years experience as a high school official,

either with TASO-Volleyball or another association which is a member of the National Federation of State High School Associations; and

5. The official must have paid state and local dues for the current year.

**C. Registered:** A Registered official is that individual who, for whatever reason, does not meet the qualifications for a higher division, and all first year officials. This official may work any level of athletic competition. The qualifications for a Registered official are as follows:

1. The official must score a 70 or better on the mandatory TASO/NF rules examination for that year; a score of 80 or better is required for playoffs.
2. The official must have paid required application fee as well as the required state and local dues.
3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year.

**D. Auxiliary:** An Auxiliary official is that individual who will serve in the position of line judge only. They will not be allowed to work in any other position. The qualifications for Auxiliary official are:

1. The official must have paid the required application fee as well as the required state and local dues.
2. The official must have completed and passed with a score of 70 or better, training specific to lines calling.
3. The official must attend mandatory chapter meetings and trainings as required.

**Proficiency Units:**

A. Proficiency units are earned by an official based on the following criteria:

1. The Official's score on the TASO/NF rules examination for the current year.
2. The total of completed years of experience as a high school registered with either the TASO or another state association which is a member of the National Federation of State High School Associations.
3. Attendance at a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic.
4. Attendance at the Annual Meeting.
5. The number of contests, varsity, sub-varsity and lines, officiated in the last varsity season worked.

**Proficiency/Education Summary Information**

**TEST SCORE (max 30/season)**

Grade	Units
95-100	30
90-94	25
85-89	20
80-84	16
75-79	14
70-74	12

**EXPERIENCE (max 20/season)**

Years	Units
10+	20
9	18
8	16
7	14
6	12
5	10
4	8
3	6
2	4
1	2

EDUCATION (max 20/season)		CONTESTS WORKED (max 30/season)	
Mandatory Rules Clinic (Max 1 per season)	5	1 unit for each varsity contest worked	
Annual State Meeting	5	½ unit for each sub-varsity contest worked	
Local Training Sessions (Must attend minimum of 5)	10	½ unit for each varsity lines assignment	



**Transferring from Another State Association:**

An official who transfers his/her registration from another state association which is a member of the National Federation of State High School Associations and who meets all TASO-Volleyball qualifications will be assigned a ranking by the TASO-Volleyball President in accordance with his/her record in the previous state association. Documentation from the previous state association, on their official letterhead, must include the official's grade on the rules examination for the current year, verification of rules clinic attendance for the current year, number of contests officiated during the previous year and completed years of experience to date.

**SECTION 8.6** Membership renewal must be completed annually via the method determined by the Board of Directors. Each member shall follow the prescribed procedure. The TASO-Volleyball Division Membership year runs from December 1 through November 30.

**SECTION 8.7** Procedure for payment of dues and method of notification shall be determined by the Board of Directors. Each member shall follow the prescribed procedure.

**SECTION 8.8** In the event of a conflict between these Operating Procedures of TASO-Volleyball and the By-Laws, Operating Procedures, or Ethics and Due Process Guidelines of TASO, TASO provisions shall prevail. Disciplinary proceedings shall be governed by the Ethics and Due Process Guidelines of the TASO.

**SECTION 8.9** Dual members shall conform to each chapter's By-Laws in which they hold membership. Dual members may only vote through their home chapter for TASO elections. See Addendum 4 for Multi-Chapter Membership Policy.

**SECTION 8.10** Members must adhere to the Uniform Policy as described in Addendum 2.

**SECTION 9  
(Distribution of TASO-Volleyball Materials)**

All members shall have access to (a) an annual membership card, (b) information pertaining to TASO-Volleyball activities (clinics, Annual Meeting, etc.), (c) a current National Federation Rule Book for volleyball, (d) NFSHSA-UIL-TASO-Volleyball interpretations, current rules, and (e) Operating Procedures.

**SECTION 10  
(TASO-Volleyball Meetings)**

**SECTION 10.1** TASO-Volleyball will hold an Annual Meeting once a year. An announcement will be provided to all members at least thirty (30) days in advance of the meeting.

**SECTION 10.2** The place, date, time, and agenda for all other TASO-Volleyball meetings shall be determined by the Board of Directors and shall be announced to all members at least thirty (30) days prior to such meetings.

**SECTION 10.3** The Board of Directors shall hold at least two (2) meetings per year.

**SECTION 10.4** Standing Committees are: Awards, Finance, Policy and Procedures, and Rules. Other committees and task forces may be appointed by the President as needed.

**SECTION 10.5** All chapters are required to send representatives to the scheduled Friday and Saturday events of the TASO-Volleyball Annual Meeting, as determined annually by the Board. Chapter representatives required to attend are the President and Secretary, along with the District Director. In addition, the chapter trainer should attend Train the Trainer sessions as scheduled. A proxy for any position will satisfy the attendance requirement. Failure to send representatives will result in the Chapter being fined 5% of Chapter dues (based on the previous year's dues submission) or \$100, whichever is greater.

## **SECTION 11**

### **(Fees)**

All officials will comply with the schedule of fees and travel allowances as outlined in the University Interscholastic League Constitution and Contest Rules and the TAPPS recommended fee and travel allowances schedule.

## **SECTION 12**

### **(Continuity of Organization)**

**SECTION 12.1** Whenever any instrument, procedure, policy, memorandum, requirement or honor of TASO-Volleyball or its predecessor organizations, the TVOA or the Southwest Volleyball Officials Association, refers to the Southwest Volleyball Officials Association or Southwest Officials Association, it shall be construed as referring to TASO-Volleyball or the Texas Association of Sports Officials, as appropriate, and such instrument, procedure, policy, memorandum, requirement or honor shall apply to TASO-Volleyball.

**SECTION 12.2** Membership in the TVOA or the Southwest Volleyball Officials Association shall be considered as membership in TASO-Volleyball.



# VOLLEYBALL DIVISION 2018

## INVOICE FOR MATCH OFFICIATING SERVICES

**EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT**

MATCH LOCATION:		MATCH DATE:	
OFFICIAL'S NAME:		PHONE:	
MAILING ADDRESS:		E-MAIL:	
PHYSICAL ADDRESS:		Last 4-digits SS#	
CITY:		TX	ZIP:
CO-OFFICIAL:			

**CHAPTER:**

MATCH FEES – EACH MATCH PER OFFICIAL	# OF MATCHES	MATCH FEE	TOTAL					
<b>LEVEL/REGULAR SEASON</b>								
<b>Travel Range Fee</b>	Center Point to Venue Rates	\$15 \$30 \$45 \$70	\$					
Varsity	3 out of 5	\$60	\$					
Sub Varsity	2 out of 3	\$40	\$					
Sub Varsity	3 out of 5	\$45	\$					
Junior High*	(7 <sup>th</sup> & 8 <sup>th</sup> )	\$35	\$					
*Jr High Developmental Set	(7 <sup>th</sup> & 8 <sup>th</sup> )	\$15	\$					
<b>TOURNAMENTS</b>								
Varsity	2 out of 3	\$50	\$					
Varsity	3 out of 5	\$60	\$					
Sub Varsity	2 out of 3	\$40	\$					
Sub Varsity	3 out of 5	\$45	\$					
Junior High (7th & 8th)	2 out of 3	\$35	\$					
<b>POOL PLAY- MINI GAMES</b>								
Varsity	2 to 15	\$35	\$					
Sub Varsity	2 to 15	\$30	\$					
Junior High (7th & 8th)	2 to 15	\$30	\$					
<b>LINE JUDGE – REGULAR SEASON AND TOURNAMENTS</b>								
JR HIGH	SUB-VAR	SUB VAR 3/5 OR VAR 2/3	Varsity	\$20	\$25	\$30	\$45	\$
<b>TOTAL MATCH FEES</b>								<b>\$</b>

**TRAVEL RANGE FEE – Over 120 miles from center point to venue is paid to official via portal to portal**

<input type="checkbox"/>	1 CAR - _____ MILES @ \$0.545	\$
<input type="checkbox"/>	2 CARS - _____ MILES @ \$0.409	\$
<input type="checkbox"/>	3 CARS - _____ MILES @ \$0.327	\$
<input type="checkbox"/>	RIDER FEE \$15	\$
<input type="checkbox"/>	MEAL REIMBURSEMENT \$15 (paid when travel range is greater than 120 miles)	\$
<b>TOTAL TRAVEL REIMBURSEMENT</b>		<b>\$</b>
<b>TOTAL DUE OFFICIAL</b>		<b>\$</b>

The match fees and mileage reimbursement listed above are an accurate and true accounting of the payment due for my services.

SIGNATURE OF OFFICIAL

*Addendum 1A*



# VOLLEYBALL DIVISION 2018

## INVOICE FOR MATCH OFFICIATING SERVICES (UIL/TAPPS Playoffs)

**EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT**

MATCH LOCATION:		MATCH DATE:	
OFFICIAL'S NAME:		PHONE:	
MAILING ADDRESS:		E-MAIL:	
PHYSICAL ADDRESS:		Last 4-digits SS#	
CITY:		TX	ZIP:
CO-OFFICIAL:			

**NOTE TO ACCOUNT PAYABLES: Per UIL 1204 and TAPPS: Each Chapter should be paid independently**

**CHAPTER:**

PLAYOFF MATCH FEES – EACH MATCH PER OFFICIAL	# OF MATCHES	MATCH FEE	TOTAL
<b>LEVEL/PLAYOFFS</b>			
Travel Range Fee	Center Point to Venue Rates	\$15 \$30 \$45 \$70	\$
BI-DISTRICT	R1/R2		\$ 70
AREA	R1/R2		\$ 80
QUARTER FINALS	R1/R2		\$ 90
REGIONAL SEMI-FINALS	R1/R2		\$100
REGIONAL FINALS	R1/R2		\$100
LINE JUDGE	Bi-Dist; Area; Quarter Final		\$ 50
LINE JUDGE	Regional Semi; Regional Final		\$ 60
<b>TOTAL MATCH FEES</b>			

**TRAVEL Range – Over 120 miles from center point to venue is paid to official via portal to portal**

<input type="checkbox"/>	1 CAR - _____ MILES @ \$0.545	\$
<input type="checkbox"/>	2 CARS - _____ MILES @ \$0.409	\$
<input type="checkbox"/>	3 CARS - _____ MILES @ \$0.327	\$
<input type="checkbox"/>	RIDER FEE \$15	\$
<input type="checkbox"/>	MEAL REIMBURSEMENT \$30 (when travel range is greater than 120 miles)	\$
<b>TOTAL TRAVEL REIMBURSEMENT</b>		\$

<b>TOTAL DUE OFFICIAL (MATCH FEE + TRAVEL REIMBURSEMENT)</b>	<b>\$</b>
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The match fees and mileage reimbursement listed above are an accurate and true accounting of the payment due for my services.

\_\_\_\_\_  
SIGNATURE OF OFFICIAL

Addendum 1B

# TASO Volleyball Uniform Policy

## I. The official uniform of the TASO – Volleyball Division shall be:

1. An all-white collared short sleeved polo shirt with the TASO logo on the right side of the chest. The shirt must be an authorized TASO volleyball shirt supplied by an authorized vendor.
2. Jet black dress slacks with a plain black belt.
3. Solid black athletic shoes (without any colored logo).
4. Solid black socks (without visible logo).
5. Black whistle with solid black lanyard.
6. An approved American Flag shall be worn as designated by TASO-Volleyball. (left sleeve, centered, 2 inches below the shoulder seam)
7. An all-white, crew neck sweatshirt or all white full zippered jacket with the TASO logo on the right side of the chest may be worn in addition to the uniform shirt as described in #1. The sweatshirt and/or full-zippered jacket must be purchased from an authorized TASO-Volleyball vendor.
8. Undershirt, if worn, should be solid white. Sleeves of undershirt should not extend below the uniform sleeve.

### **NOTES:**

- #1 The TASO-Volleyball official uniform shall be worn to all UIL, TAPPS and TGCA All-Star matches assigned by the chapter. The uniform may not be worn outside these events.
- #2 A pink whistle and pink lanyard may be worn during the month of October to support Breast Cancer Awareness.
- #3 The sweatshirt and/or full zippered jacket are approved to be worn for additional warmth in cold gyms and may not be worn alone. They must be worn over the uniform shirt.
- #4 Uniform shirts must be tucked in. Sweatshirt and/or full zippered jacket is not tucked in.
- #5 Pagers and cell phones are not part of the TASO-Volleyball uniform and shall not be worn.

## II. All Local Chapters:

Volleyball Chapters may allow jet black dress shorts to be worn in non air-conditioned gyms only. The length of the shorts shall be from the mid-thigh to the top of the knee. No culottes, capri pants, or fleece sweat slacks/shorts are to be worn. If shorts are worn, black shoes and black socks are still required. After district play ends, no allowance is made for hot gyms. All members must wear the standard jet black dress slacks.

### **NO SHORTS WILL BE WORN DURING PLAYOFFS.**

Members found in violation of the official uniform policy will be penalized as follows:

1 <sup>st</sup> Offense:	Warning
2 <sup>nd</sup> Offense:	\$5 Fine
3 <sup>rd</sup> Offense:	\$25 Fine

For subsequent violation the member will be considered a member not in good standing.

## TASO-Volleyball Policy for Establishment of a New Chapter

The following procedure will govern the application for the establishment of TASO-Volleyball Chapters.

GENERAL: The establishment of a new chapter will be considered at the TASO-Volleyball off-season Board of Directors meeting. The new chapter will be considered in an area that fills the need to best support the UIL and/or TAPPS activities in the area. The new chapter should be beneficial to both the schools affected and the TASO-Volleyball officials. New chapters will generally not be approved based on a split in a chapter arising out of personality, political, or other factional issues. Until such time as the application for the formation of a new chapter is approved by the TASO-Volleyball board, no dues or applications may be collected by the proposed new chapter.

- I. REQUIREMENTS: The individual(s) making application for the establishment of a new chapter must submit all of the following information to the TASO office no later than forty-five (45) days prior to the off-season board meeting in order to have the request acted upon by the TASO-Volleyball board.
  1. A copy of the proposed Chapter by-laws.
  2. A list of the proposed officer's names, addresses, home and business telephone numbers and e-mail addresses.
  3. A list of names, addresses, home and business telephone numbers and e-mail addresses of prospective chapter members. If any prospective members are currently TASO members current chapter should be noted.
  4. A list of the schools the chapter plans to service. Note on this list, the chapter(s) presently serving each school.
  
- II. PROCEDURES: The TASO office will forward copies of the application to the TASO-Volleyball District Director(s) affected by the establishment of the new chapter. The Director(s) will investigate the application, note the impact on the division and chapters affected, and make a recommendation to the board at the next meeting.
  
- III. APPEALS: There is no appeal of the board vote. Applicants may resubmit an application in two years from the date of the original application unless requested by the TASO-Volleyball Board to resubmit sooner.

# TASO Volleyball Division Multi-Chapter Membership Policy

## Member's Rights and Responsibilities

1. A member may join as many chapters as he/she wishes. The member must designate a primary chapter when applying for TASO Volleyball membership.
2. A member must coordinate acceptance of non-primary chapter assignments with the primary chapter's assigning secretary.
3. A member may not cancel an accepted assignment from one chapter to accept one from another chapter without approval from the assigning secretaries of both chapters.
4. For all chapters, membership in more than one chapter is not a valid reason for missing meetings. Rulings made by any local chapter's board of directors regarding meeting attendance will be upheld by the TASO Volleyball Division.
  - a. Members must attend all required meetings and training sessions for their primary chapter to be eligible for the Chapter's Top Crew List.
  - b. Members must attend all required meetings and training sessions for any non-primary chapters as determined by chapter policies.
5. A member must report their status as a primary or secondary member to all chapters they join.
6. A member may only hold an office (elected or appointed) in their primary chapter.
7. A member may only be included on the Top Crew List for their primary chapter.

## Chapter's Rights and Responsibilities

1. The primary chapter is responsible for maintaining records of all multi-chapter members and must ensure compliance with:
  - a. TASO Volleyball active membership,
  - b. completion of an annual rules clinic or attendance at the Annual Meeting,
  - c. completion of the annual rules test with the minimum score required for their classification level.The primary chapter is responsible for communicating compliance or non-compliance with these requirements to all secondary chapters. Secondary chapters must ensure non-compliant members do not officiate matches at any level.
2. All assigners shall coordinate assignments with other chapters to best service the schools, chapters and the member.
3. All chapters must report any disciplinary action to all other chapters to which the member belongs.
4. All chapters must honor any disciplinary action taken by another chapter unless otherwise specified by the TASO Volleyball Division.
5. Inclusion on a chapter's playoff list is at the sole discretion of the secondary chapter.
6. Acceptance as a secondary member is at the sole discretion of the secondary Chapter's Board of Directors.
7. Email notification must be submitted to TASO Volleyball by the primary chapter as verification of membership in good standing.

Failure of Chapter Officers and/or Officials to follow any of the above policy, may result in submission of an Ethics Violation to TASO Volleyball.

## Revisions to Operating Procedures and/or Addendums

1	Revised June 14, 1980	26	Jan. 1, 1994	51	
2	Changed June 12, 1982	27	Feb. 1, 2003	52	
3	Changed June 30, 1983	28	By-Laws to Opr Pro Feb. 6, 2004	53	
4	Changed July 28, 1984	29	Amended January 30, 2009 ssw	54	
5	Changed Feb. 16, 1985	30	Feb. 3, 2007 ssw	55	
6	Changed July 27, 1985	31	Amended February 1, 2008 ssw	56	
7	Changed Aug. 2, 1986	32	Amended January 30, 2009 ssw	57	
8	Changed Aug. 1, 1987	33	Amended January 29, 2011 ssw	58	
9	Changed July 30, 1988	34	Amended July 15, 2011 ssw	59	
10	Changed July 29, 1989	35	Amended February 2, 2012 ssw	60	
11	Changed Aug. 4, 1990	36	Amended February 10, 2014 ssw	61	
12	Const./By-Laws Combined July 1991	37	Amended June 2014 ssw	62	
13	Changed June 26, 1993	38	Amended July 2014 ssw	63	
14	Purged Jan. 1, 1994	39	Amended August 2014 ssw	64	
15	Changed June 25, 1994	40	Amended February 2015 ssw	65	
16	Changed June 22, 1997	41	Amended July 2015 ssw	66	
17	Changed June 20, 1999	42	Amended February 2016 ssw	67	
18	Reprinted: Feb 20, 1986	43	Amended February 2017 ssw/drp	68	
19	Mar. 25, 1987	44	Amended February 2018 ssw	69	
20	Aug. 3, 1987	45		70	
21	Aug. 4, 1988	46		71	
22	Jan. 30, 1990	47		72	
23	Jan. 1, 1991	48		73	
24	July 27, 1991	49		74	
25	Aug. 3, 1993	50		75	