

**OPERATING PROCEDURES
TEXAS ASSOCIATION OF SPORTS OFFICIALS - VOLLEYBALL DIVISION**

**SECTION 1
(Name)**

This organization shall be known as the TEXAS ASSOCIATION OF SPORTS OFFICIALS - VOLLEYBALL DIVISION, hereinafter referred to as TASO-Volleyball, a division of the Southwest Officials Association, Inc., a Texas non-profit corporation, or its successor corporation, dba TEXAS ASSOCIATION OF SPORTS OFFICIALS, hereinafter referred to as TASO.

**SECTION 2
(Purposes)**

The purpose of TASO-Volleyball shall be to foster and promote national and international amateur sports competition in the game of volleyball by:

- A. Advancing the ideals of good sportsmanship and fair play through qualified officiating in volleyball and respect for the authority of volleyball officials at all levels of competition.
- B. Providing educational programs to advance the skills of volleyball officials at all levels of competition.
- C. Conducting public information programs that will encourage appreciation for the skill and competence of volleyball officials.
- D. Placing special emphasis on developing concepts of good sportsmanship among the youth of the nation, both as competitors and as spectators.
- E. Conducting studies and analyses of volleyball rules to identify sources of officiating problems and seek solutions in cooperation with appropriate rule making bodies.
- F. Developing and maintaining a membership consisting of experienced and capable volleyball officials whose integrity is above reproach and who are actively engaged each year in officiating games.
- G. Fostering a high standard of ethics, encouraging fair play, sportsmanship, closer cooperation, and better understanding among officials, athletic representatives, coaches, players, athletic directors, and the press.

**SECTION 3
(Districts)**

- DISTRICT 1:** South Plains Chapter
Golden Spread Chapter
- DISTRICT 2:** Concho Valley Chapter
Permian Basin Chapter
- DISTRICT 3:** Abilene Chapter
North Central Texas Chapter
Red River Chapter
- DISTRICT 4:** Brazos Valley Chapter
Central Texas Chapter
Heart of Texas Chapter
Hill Area Chapter

- DISTRICT 5:** Corpus Christi Chapter
Laredo Chapter
South Texas Chapter
Victoria Chapter
- DISTRICT 6:** Tip of Texas Chapter
Texas Southmost Chapter
- DISTRICT 7:** Tyler-Longview Chapter
Northeast Texas Chapter
Trinity Valley Chapter
- DISTRICT 8:** First Area Chapter
Golden Triangle Chapter
Gulf Coast Chapter
Rice Belt Chapter
- DISTRICT 9:** Houston Chapter
- DISTRICT 10:** Fort Worth Metro Chapter
- DISTRICT 11:** San Antonio Chapter
- DISTRICT 12:** Dallas Chapter
- DISTRICT 13:** Austin Chapter

SECTION 3.1 A chapter shall qualify as a single member district provided such chapter maintains a membership of not less than 150 TASO-Volleyball active members as of October 1st of each year for two consecutive years.

- A. If a chapter, which has been previously designated as a single chapter district, has a membership of less than 150 TASO-Volleyball active members for two consecutive years, the chapter shall lose its status as a single chapter district and shall return to its former District.
- B. The Board of Directors at its off-season meeting shall review the membership status of each single chapter district.
- C. The office of Executive Director shall be responsible for conducting each district director election.

SECTION 3.2 (Chapters)

- A. Individual chapters may be established in various areas of the state.
- B. New chapters will follow the TASO-Volleyball policy for the establishment of a new chapter. (See Addendum 3.)
- C. Each chapter must include a minimum of six (6) voting TASO-Volleyball members. If six (6) voting members are not available, members may petition the Board of Directors for a Chapter charter.
- D. Each chapter must provide the TASO office with a copy of its current By-Laws and/or Operating Procedures and must notify TASO of any changes throughout the year.

- E. Each chapter must utilize the appropriate Invoice for Match Officiating Services as prescribed by the TASO-Volleyball Board of Directors. See Addendum 1A, 1B, 1C and 1D.
- F. Each chapter shall submit a listing of current officers and directors to TASO-Volleyball by December 31st of each year.
- G. Each chapter shall hold a minimum of five (5) meetings per season for education and business purposes.
- H. Each chapter will provide to their District Director, their meeting schedule and training dates by July 1 of each year.
- I. Failure of a chapter to comply with these minimum requirements may make its officers and/or members subject to action by the Board of Directors.
- J. Dual chapter membership is permissible, but only one state dues will be paid. Local dues must be paid to each chapter. Each chapter will determine the percentage of meetings that must be attended by those holding dual chapter membership.
- K. New chapters approved by a majority vote of the TASO-Volleyball Board will complete a mandatory two (2) year probation.

SECTION 4 (The Board of Directors).

SECTION 4.1 The Board of Directors shall be composed of the President, the Vice President, the Immediate Past President, the Executive Director, or the designee, two members selected by the board to sit Ad-Hoc without vote on the committee, one UIL representative to sit Ad-Hoc without vote on the committee, one TAPPS representative to sit Ad-Hoc without vote on the committee, and the District Director from each of the current districts.

SECTION 4.2 The Board shall hold at least one (1) meeting per year prior to the Annual State Meeting. Special meetings shall be called by the President when requested to do so by a majority of the Board of Directors.

A majority of the voting members of the Board of Directors at a called board meeting shall constitute a quorum. Each elected or appointed member of the Board must be a member in good standing with TASO-Volleyball.

SECTION 4.3 The Board of Directors shall have the power to change the Operating Procedures. The Board of Directors shall be empowered to rule on situations not covered in the Operating Procedures.

SECTION 5 (Officers)

SECTION 5.1 The officers shall be a President and Vice President and they will each serve for two (2) years. The election of the President and Vice President will occur every two (2) years. The President and Vice President shall not serve in the same elected office for more than two consecutive terms but may be re-elected after remaining out of office for not less than two years. The Executive Director or the designee of TASO will serve as Secretary/Treasurer and will be responsible for the delegation of responsibilities to office personnel.

SECTION 5.2 The term of office for District Directors shall be two years. Odd numbered districts shall hold elections at the end of odd numbered years. Even numbered districts shall hold elections at the end of even numbered years. No person shall serve more than four consecutive elected terms as a District Director but may be re-elected after remaining out of office for not less than two years. The District Directors shall be elected in accordance with the Operating Procedures of TASO-Volleyball.

SECTION 6

(Election of Officers)

SECTION 6.1 The President and Vice President shall be elected by a plurality of eligible members who may cast their votes by an on-line voting procedure as promulgated by the board of directors if the election is contested. If the election is not contested and there is only one candidate, no on-line voting shall be necessary. The incoming President/Vice President shall assume their office on December 1 of the year in which they are elected.

Voting will be via electronic ballot beginning the first Monday in November and ending the third Monday in November. Should an election result in a tie, a run-off election will be held beginning two days after the third Monday in November and conclude the following Tuesday. The winner of the election will be announced no later than November 30.

Applicants must declare candidacy in writing to the TASO office in care of the Executive Director or the designee of TASO, by October 1 (email is permissible).

To hold the office, of either President or Vice President, a person must have been (1) a member in good standing of TASO-Volleyball for the preceding five years prior to their nomination, (2) must have served on the Board of Directors of TASO-Volleyball for at least one term, and (3) must remain a member in good standing through their term of office. A member in good standing is one who has complied with all membership requirements at the state and local level.

If more than one candidate is running for either position, each candidate, in addition to the requirements of SECTION 6.1 paragraph 4 (1) shall submit a current digital picture, (2) must submit a summary of accomplishments, (3) must submit a statement of 250 words or less addressing the constituents by October 15. Candidates may also submit a video clip. These items shall be published on the web and be available to the eligible membership. All statements and/or video clips will be reviewed and approved by an appointed committee prior to posting.

SECTION 6.2: The District Directors shall be elected by a plurality of eligible members in their district who may cast their votes by an on-line voting procedure as promulgated by the board of directors if the election is contested. If the election is not contested and there is only one candidate, no on-line voting shall be necessary. The incoming District Directors shall assume their office on December 1 of the year in which they are elected.

Voting will be via electronic ballot beginning the first Monday in November and ending the third Monday in November. Should an election result in a tie, a run-off election will be held beginning two days after the third Monday in November and conclude the following Tuesday. The winner of the election will be announced no later than November 30.

To hold the office of District Director, a person (1) must declare candidacy in writing to the TASO office by October 1 (email is permissible) (2) must be a member in good standing of TASO-Volleyball for the preceding three years prior to their declaration to run for office, (3) must have served and completed at least one term as an elected officer of a local TASO-Volleyball chapter board. (4) must remain a member in good standing through their term of office, and (5) must submit a letter in writing (email is permissible) from their home TASO-Volleyball chapter board verifying status of membership. The responsibility of any documentation and/or proof in this matter falls on the candidate for office.

If more than one candidate is running for the same District Director position, each candidate in addition to the requirements of SECTION 6.2 paragraph 2 (1) shall submit a current digital picture, (2) must submit a summary of accomplishments, (3) must submit a statement of 250 words or less addressing the constituents by October 15. These items shall be published on the web available to the eligible members of the district. All statements will be reviewed and approved by an appointed committee prior to posting.

SECTION 6.3 The President shall appoint a Parliamentarian who shall be knowledgeable and experienced in the application of Robert's Rules of Order.

SECTION 6.4 Procedure for recall of officers: An Officer may be recalled by a majority vote of the Division Board at a regular or called meeting, with the Officer whose recall is requested ineligible to vote.

An Officer may be recalled by a two-thirds vote of the membership voting in a recall election. A request for a recall election must be filed with the TASO State Office and approved by the Division Board, which approval shall not be wrongfully withheld. A sixty day notice is required before a vote of the membership is taken.

SECTION 6.5 Procedure for recall of District Directors: A Director may be recalled by a majority vote of the Division Board at a regular or called meeting, with the Director whose recall is requested ineligible to vote.

A Director may be recalled by a two-thirds vote of the membership voting in a recall election. A request for a recall election must be filed with the TASO State Office and approved by the Division Board, which approval shall not be wrongfully withheld. A sixty day notice is required before a vote of the membership is taken.

SECTION 6.6 Vacancies in the elected offices of Vice President and District Directors shall be filled by appointment by the President subject to approval of a majority vote of the Board of Directors at the next Board meeting.

SECTION 7 (Duties of Officers)

SECTION 7.1 The President shall (1) call, prepare the agenda for, and preside over, all meetings of TASO-Volleyball and the Board of Directors; (2) appoint committees and serve as an ex-officio member of such committees.

SECTION 7.2 The Vice President shall (1) substitute in the absence of the President; (2) in cooperation with the District Directors arrange the schedule, prepare the program, recruit and organize the staff for all clinics; and (3) succeed the President in the event a vacancy occurs.

SECTION 7.3 The Immediate Past President will serve in an advisory capacity to the Board of Directors and assume any delegated responsibilities from the President. If there is not an Immediate Past President, or that person is not able to serve, the President will appoint, with approval of the Board of Directors, a person to fulfill the duties as required.

SECTION 7.4 The Executive Director or the TASO designee will serve as Secretary/Treasurer and shall (1) keep and report the minutes of all TASO-Volleyball and Board of Directors meetings; (2) answer any TASO-Volleyball correspondence or refer it to the proper TASO-Volleyball officer; (3) receive, maintain, and update a current and complete personnel record of all TASO-Volleyball members; (4) receive, record, and deposit into a bank account in the name of TASO-Volleyball all dues and fees belonging to TASO-Volleyball and record the payment of expenses authorized by the President and disburse TASO-Volleyball funds by means of checks which require the signature of the Treasurer (or designated TASO representative); (5) submit to the Board of Directors and membership annually a financial statement of income, expenditures, and account balance; and (6) serve on all committees of TASO-Volleyball.

SECTION 7.5 The District Directors shall perform the duties set forth in the Operating Procedures of TASO-Volleyball.

SECTION 7.6 The Board of Directors shall have full power to act and pass on all matters of business pertaining to the Volleyball Division not governed by TASO. Its decisions shall be binding unless determined to be specifically in violation of the TASO-Volleyball Division.

SECTION 7.7 The TASO-Volleyball Board makes the following provisions:

- A. The President and Vice President shall be reimbursed in accordance with the following schedule when either or both represent TASO-Volleyball by attending the State Volleyball Tournament. Should compensation be paid by any other entity, TASO-Volleyball will not reimburse that particular expense. Approved expenses are: reimbursement for round trip mileage from home, hotel expenses not to exceed 4 days lodging and standard TASO-Volleyball per diem not to exceed 4 days.
- B. TASO representatives serving as either the Supervisor of Lines or the Supervisor of Officials shall receive round trip mileage from home, hotel expenses not to exceed 4 days lodging, standard TASO-Volleyball per diem not to exceed 4 days and a \$200 stipend. Should compensation be paid by any other entity, TASO will not reimburse that particular expense.

SECTION 8 **(Membership Classifications)**

SECTION 8.1 Members shall be classified according to the requirements established by the TASO-Volleyball Board of Directors in accordance with TASO policies and procedures.

SECTION 8.2 Applicants for regular membership must be at least seventeen (17) years of age. Applications will be processed in accordance with procedures established by the Board of Directors.

SECTION 8.3 A member in good standing is one who:

- (1) has paid all dues and fees both to TASO and their local Chapter
- (2) has complied with all the membership requirements at the state and local level
- (3) has attended the state meeting and/or TASO-Volleyball rules clinic or completed an on-line clinic
- (4) has completed and passed the mandatory exam with a grade of at least 70
- (5) is in compliance with all the policies and procedures of TASO and TASO-Volleyball

SECTION 8.4 The Board of Directors shall have full authority to change any member's classification whenever, in its opinion, such change is for the best interest of the Volleyball Division.

SECTION 8.5 New members are members who join after December 1 of each year. To be eligible to officiate, all members must (1) pay local dues, (2) complete the TASO on-line renewal/new applicant process (3) pay state dues, as well as meet all local chapter requirements. All members must attend a mandatory TASO-Volleyball Rules Clinic or complete an on-line clinic as well as complete the mandatory exam scoring a 70 or better.

Officials may not work any level of matches until they have attended either the State Meeting, a Rules Clinic and/or completed the on-line clinic, and passed the TASO-Volleyball test with a grade of at least 70.

Scratches for officials must be submitted via the on-line Scratch Form located on the following website:

<http://uil.arbitersports.com/FRONT/105040/Site>. Coaches should complete the Volleyball Officials Scratch Form which may be found on the lower right side of the page and submit. Notification of any scratch will be forward to the chapter scheduler, the UIL and the TASO office via email.

Members shall be classified as Certified, Approved, Registered, and Auxiliary . The member shall be classified by accumulating the appropriate number of proficiency units, minimum exam score, and TASO-Volleyball years of membership as shown below:

Designations and Criteria

- A. Each TASO-Volleyball official will be ranked each year. The rankings to be used for this purpose are: Certified, Registered, Approved, and Auxiliary.
- B. Rankings will be determined according to the following criteria:
 1. Score on the current TASO/NF rules examination; and
 2. Completed years of experience as a high school official to date; and
 3. Number of regular season contests (varsity and sub-varsity) worked in the *last varsity* season worked; and
 4. Attendance at a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic during the *current year*. Additional proficiency units may be earned at the Annual meeting or Rules Clinic for the *current year*; and
 5. The number of proficiency units earned during the *current year*.
 6. ***A member's failure to complete the mandatory exam and attend a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic makes him/her ineligible for assignments, including any post-season assignments and is not a member in good standing during the current season.***
 7. To be eligible for inclusion in the Top Crew list of a TASO-Volleyball chapter, an official must score an 85 or above on the current year's volleyball exam and meet all criteria of being a member in good standing for the current year. Chapters may require higher scores for inclusion in the Top Crew list.
 8. Chapter officials found to have included ineligible officials on their Top Crew list, should be subject to an ethics review.
 9. A member's failure to meet the mandatory requirements for two consecutive seasons may result in expulsion.
 10. When an official retires, he/she will retire at the highest classification attained during his/her career.

Definitions of and Qualifications for:

- A. **Certified:** A Certified official is that individual who has demonstrated consistent superior performance over a sustained period of time. This official is at the top of his/her peer group and has met standards of performance in excess of those required of Approved or Registered. The qualifications for a Certified official are as follows:
 1. The official must score an 85 or better on the mandatory TASO/NF rules examination for that year;
 2. The official must earn 75 or more proficiency units;
 3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year;
 4. The official must have a minimum of seven (7) completed years experience as a high school official, either with TASO-Volleyball or another association which is a member of the National Federation of State High School Associations; and
 5. The official must have paid state and local dues for the current year.
- B. **Approved:** An Approved official is that individual who has demonstrated the competence and gained the experience necessary to officiate at all levels of athletic competition in his/her sport. This official is in the upper middle range of his/her peer group and is distinguished by TASO-Volleyball by means of proficiency units. The qualifications for an Approved official are as follows:
 1. The official must score an 80 or better on the mandatory TASO/NF rules examination for that year;
 2. The official must earn 50 or more proficiency units;
 3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year.
 4. The official must have a minimum of two (2) completed years experience as a high school official, either with TASO-Volleyball or another association which is a member of the National Federation of State High School Associations; and

5. The official must have paid state and local dues for the current year.

- C. Registered:** A Registered official is that individual who, for whatever reason, does not meet the qualifications for a higher division, and all first year officials. This official may work any level of athletic competition. The qualifications for a Registered official are as follows:
1. The official must score a 70 or better on the mandatory TASO/NF rules examination for that year;
 2. The official must have paid required application fee as well as the required state and local dues.
 3. The official must attend a mandatory TASO-Volleyball Rules Clinic or must complete an on-line clinic for that year.
- D. Auxiliary:** An Auxiliary official is that individual who will serve in the position of line judge only. They will not be allowed to work in any other position. The qualifications for Auxiliary official are:
1. The official must have paid the required application fee as well as the required state and local dues.
 2. The official must have completed and passed with a score of 70 or better, training specific to lines calling.
 3. The official must attend mandatory chapter meetings and trainings as required.

Proficiency Units:

- A. Proficiency units are earned by an official based on the following criteria:
1. The Official’s score on the TASO/NF rules examination for the current year.
 2. The total of completed years of experience as a high school registered with either the TASO or another state association which is a member of the National Federation of State High School Associations.
 3. Attendance at a mandatory TASO-Volleyball Rules Clinic or completion of an on-line clinic.
 4. Attendance at the Annual Meeting.
 5. The number of contests, varsity, sub-varsity and lines, officiated in the last varsity season worked.

Proficiency/Education Summary Information

TEST SCORE (max 30/season)

| Grade | Units |
|--------|-------|
| 95-100 | 30 |
| 90-94 | 25 |
| 85-89 | 20 |
| 80-84 | 16 |
| 75-79 | 14 |
| 70-74 | 12 |

EXPERIENCE (max 20/season)

| Years | Units |
|-------|-------|
| 10+ | 20 |
| 9 | 18 |
| 8 | 16 |
| 7 | 14 |
| 6 | 12 |
| 5 | 10 |
| 4 | 8 |
| 3 | 6 |
| 2 | 4 |
| 1 | 2 |

| EDUCATION (max 20/season) | | CONTESTS WORKED (max 30/season) | |
|--|----|--|--|
| Mandatory Rules Clinic (Max 1 per season) | 5 | 1 unit for each varsity contest worked | |
| Annual State Meeting | 5 | ½ unit for each sub-varsity contest worked | |
| Local Training Sessions (Must attend minimum of 5) | 10 | ½ unit for each varsity lines assignment | |

Transferring from Another State Association:

An official who transfers his/her registration from another state association which is a member of the National Federation of State High School Associations and who meets all TASO-Volleyball qualifications will be assigned a ranking by the TASO-Volleyball President in accordance with his/her record in the previous state association.

Documentation from the previous state association, on their official letterhead, must include the official's grade on the rules examination for the current year, verification of rules clinic attendance for the current year, number of contests officiated during the previous year and completed years of experience to date.

SECTION 8.6 Membership renewal must be completed annually via the method determined by the Board of Directors. Each member shall follow the prescribed procedure. The TASO-Volleyball Division Membership year runs from December 1 through November 30.

SECTION 8.7 Procedure for payment of dues and method of notification shall be determined by the Board of Directors. Each member shall follow the prescribed procedure.

SECTION 8.8 In the event of a conflict between these Operating Procedures of TASO-Volleyball and the By-Laws, Operating Procedures, or Ethics and Due Process Guidelines of TASO, TASO provisions shall prevail. Disciplinary proceedings shall be governed by the Ethics and Due Process Guidelines of the TASO.

SECTION 8.9 Dual members shall conform to each chapter's By-Laws in which they hold membership. Dual members may only vote through their home chapter for TASO elections.

SECTION 8.10 Members must adhere to the Uniform Policy as described in Addendum 2.

SECTION 9 (Distribution of TASO-Volleyball Materials)

All members shall have access to (a) an annual membership card, (b) information pertaining to TASO-Volleyball activities (clinics, Annual Meeting, etc.), (c) a current National Federation Rule Book for volleyball, (d) NFSHSA-UIL-TASO-Volleyball interpretations, current rules, and (e) Operating Procedures.

SECTION 10 (TASO-Volleyball Meetings)

SECTION 10.1 TASO-Volleyball will hold an Annual Meeting once a year. An announcement will be provided to all members at least thirty (30) days in advance of the meeting.

SECTION 10.2 The place, date, time, and agenda for all other TASO-Volleyball meetings shall be determined by the Board of Directors and shall be announced to all members at least thirty (30) days prior to such meetings.

SECTION 10.3 The Board of Directors shall hold at least two (2) meetings per year.

SECTION 10.4 Standing Committees are: Awards, Finance, Policy and Procedures, and Rules. Other committees and task forces may be appointed by the President as needed.

SECTION 10.5 All chapters are required to send representatives to the scheduled Friday and Saturday events of the TASO-Volleyball Annual Meeting, as determined annually by the Board. Chapter representatives required to attend are the President and Secretary, along with the District Director. In addition, the chapter trainer should attend Train the Trainer sessions as scheduled. A proxy for any position will satisfy the attendance requirement. Failure to send representatives will result in the Chapter being fined 5% of Chapter dues (based on the previous year's dues submission) or \$100, whichever is greater.

SECTION 11 (Fees)

All officials will comply with the schedule of fees and travel allowances as outlined in the University Interscholastic League Constitution and Contest Rules and the TAPPS recommended fee and travel allowances schedule.

SECTION 12
(Continuity of Organization)

SECTION 12.1 Whenever any instrument, procedure, policy, memorandum, requirement or honor of TASO-Volleyball or its predecessor organizations, the TVOA or the Southwest Volleyball Officials Association, refers to the Southwest Volleyball Officials Association or Southwest Officials Association, it shall be construed as referring to TASO-Volleyball or the Texas Association of Sports Officials, as appropriate, and such instrument, procedure, policy, memorandum, requirement or honor shall apply to TASO-Volleyball.

SECTION 12.2 Membership in the TVOA or the Southwest Volleyball Officials Association shall be considered as membership in TASO-Volleyball.



VOLLEYBALL DIVISION 2017

INVOICE FOR MATCH OFFICIATING SERVICES (UIL Non-Metro)

EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT

| | | | |
|-------------------|--|-------------------|------|
| MATCH LOCATION: | | MATCH DATE: | |
| OFFICIAL'S NAME: | | PHONE: | |
| MAILING ADDRESS: | | E-MAIL: | |
| PHYSICAL ADDRESS: | | Last 4-digits SS# | |
| CITY: | | TX | ZIP: |
| CO-OFFICIAL: | | | |

CHAPTER:

| MATCH FEES – EACH MATCH PER OFFICIAL | # OF MATCHES | MATCH FEE | TOTAL | | | | | |
|--|--------------------------------------|---------------------------|----------|------|------|------|------|-----------|
| LEVEL/REGULAR SEASON | | | | | | | | |
| VARSITY | 3 out of 5 | \$60 | \$ | | | | | |
| SUB VARSITY | 2 out of 3 | \$40 | \$ | | | | | |
| SUB VARSITY | 3 out of 5 | \$45 | \$ | | | | | |
| JUNIOR HIGH* | (7 th & 8 th) | \$35 | \$ | | | | | |
| *Jr High Developmental Set | (7 th & 8 th) | \$15 | \$ | | | | | |
| TOURNAMENTS | | | | | | | | |
| VARSITY | 2 out of 3 | \$50 | \$ | | | | | |
| VARSITY | 3 out of 5 | \$60 | \$ | | | | | |
| SUB VARSITY | 2 out of 3 | \$40 | \$ | | | | | |
| SUB VARSITY | 3 out of 5 | \$45 | \$ | | | | | |
| JUNIOR HIGH (7th & 8th) | 2 out of 3 | \$35 | \$ | | | | | |
| POOL PLAY- MINI GAMES | | | | | | | | |
| VARSITY | 2 to 15 | \$35 | \$ | | | | | |
| SUB VARSITY | 2 to 15 | \$30 | \$ | | | | | |
| JUNIOR HIGH (7th & 8th) | 2 to 15 | \$30 | \$ | | | | | |
| LINE JUDGE – REGULAR SEASON AND TOURNAMENTS | | | | | | | | |
| JR HIGH | SUB-VAR | SUB VAR 3/5 OR VAR 2/3 | VARSAITY | \$20 | \$25 | \$30 | \$45 | \$ |
| TOTAL MATCH FEES | | | | | | | | \$ |

NON - METRO TRAVEL PLAN

| | | |
|-----------------------------------|---|-----------|
| <input type="checkbox"/> | 1 CAR - _____ MILES @ \$0.535 | \$ |
| <input type="checkbox"/> | 2 CARS - _____ MILES @ \$0.401 | \$ |
| <input type="checkbox"/> | 3 CARS - _____ MILES @ \$0.321 | \$ |
| <input type="checkbox"/> | RIDER FEE \$10 (ONLY IF 3 CARS ARE PAID) | \$ |
| <input type="checkbox"/> | MEAL REIMBURSEMENT (if distance traveled is greater than 150 miles round trip - \$15) | \$ |
| TOTAL TRAVEL REIMBURSEMENT | | \$ |

| | |
|--|-----------|
| TOTAL DUE OFFICIAL (MATCH FEE + TRAVEL REIMBURSEMENT) | \$ |
|--|-----------|

The match fees and mileage reimbursement listed above are an accurate and true accounting of the payment due for my services.

SIGNATURE OF OFFICIAL

Addendum 1A



VOLLEYBALL DIVISION 2017

INVOICE FOR MATCH OFFICIATING SERVICES (UIL Metro)

EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT

| | | | |
|-------------------|--|-------------------|------|
| MATCH LOCATION: | | MATCH DATE: | |
| OFFICIAL'S NAME: | | PHONE: | |
| MAILING ADDRESS: | | E-MAIL: | |
| PHYSICAL ADDRESS: | | Last 4-digits SS# | |
| CITY: | | TX | ZIP: |
| CO-OFFICIAL: | | | |

CHAPTER:

| MATCH FEES – EACH MATCH PER OFFICIAL | # OF MATCHES | MATCH FEE | TOTAL | | | | | |
|--|--------------------------------------|---------------------------|----------|------|------|------|------|-----------|
| LEVEL/REGULAR SEASON | | | | | | | | |
| VARSITY | 3 out of 5 | \$60 | \$ | | | | | |
| SUB VARSITY | 2 out of 3 | \$40 | \$ | | | | | |
| SUB VARSITY | 3 out of 5 | \$45 | \$ | | | | | |
| JUNIOR HIGH* | (7 th & 8 th) | \$35 | \$ | | | | | |
| *Jr High Developmental Set | (7 th & 8 th) | \$15 | \$ | | | | | |
| TOURNAMENTS | | | | | | | | |
| VARSITY | 2 out of 3 | \$50 | \$ | | | | | |
| VARSITY | 3 out of 5 | \$60 | \$ | | | | | |
| SUB VARSITY | 2 out of 3 | \$40 | \$ | | | | | |
| SUB VARSITY | 3 out of 5 | \$45 | \$ | | | | | |
| JUNIOR HIGH (7th & 8th) | 2 out of 3 | \$35 | \$ | | | | | |
| POOL PLAY- MINI GAMES | | | | | | | | |
| VARSITY | 2 to 15 | \$35 | \$ | | | | | |
| SUB VARSITY | 2 to 15 | \$30 | \$ | | | | | |
| JUNIOR HIGH (7th & 8th) | 2 to 15 | \$30 | \$ | | | | | |
| LINE JUDGE – REGULAR SEASON AND TOURNAMENTS | | | | | | | | |
| JR HIGH | SUB-VAR | SUB VAR 3/5 OR VAR 2/3 | VARSIITY | \$20 | \$25 | \$30 | \$45 | \$ |
| TOTAL MATCH FEES | | | | | | | | \$ |

METRO TRAVEL PLAN

| | | | | | |
|-----------------------------------|---|---------------------------|----------------------------|----------------------------|----|
| <input type="checkbox"/> | 30 MILE RADIUS (0-30) | \$ 15 | \$ | | |
| <input type="checkbox"/> | 40 MILE RADIUS (31-40) | \$ 18 | \$ | | |
| <input type="checkbox"/> | Greater than 40 M (PORTAL TO PORTAL) | 1 CAR _____ MILES@.535 | 2 CARS _____ MILES@.401 | 3 CARS _____ MILES@.321 | \$ |
| <input type="checkbox"/> | RIDER FEE \$10 (ONLY IF 3 CARS ARE PAID) | | | \$ | |
| <input type="checkbox"/> | MEAL REIMBURSEMENT (if distance traveled is greater than 150 miles round trip - \$15) | | | \$ | |
| TOTAL TRAVEL REIMBURSEMENT | | | | \$ | |

| | |
|--|-----------|
| TOTAL DUE OFFICIAL (MATCH FEE + TRAVEL REIMBURSEMENT) | \$ |
|--|-----------|

The match fees and mileage reimbursement listed above are an accurate and true accounting of the payment due for my services.

SIGNATURE OF OFFICIAL



VOLLEYBALL DIVISION 2017

INVOICE FOR GAME OFFICIATING SERVICES (TAPPS)

EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT

| | | | |
|-------------------|--|-------------------|------|
| MATCH LOCATION: | | MATCH DATE: | |
| OFFICIAL'S NAME: | | PHONE: | |
| MAILING ADDRESS: | | E-MAIL: | |
| PHYSICAL ADDRESS: | | Last 4-digits SS# | |
| CITY: | | TX | ZIP: |
| CO-OFFICIAL: | | | |

CHAPTER:

| MATCH FEES – EACH MATCH PER OFFICIAL | # OF MATCHES | MATCH FEE | TOTAL |
|--|--------------------------------------|-----------|-----------|
| LEVEL/REGULAR SEASON | | | |
| Varsity | | \$65 | \$ |
| Sub Varsity | 2 out of 3 | \$45 | \$ |
| Sub Varsity | 3 out of 5 | \$50 | \$ |
| JUNIOR HIGH | (7 th & 8 th) | \$40 | \$ |
| *Jr High Developmental Set | (7 th & 8 th) | \$15 | \$ |
| LINE JUDGE | | \$45 | \$ |
| TOURNAMENTS | | | |
| Varsity | 2 out of 3 | \$55 | \$ |
| Varsity | 3 out of 5 | \$65 | \$ |
| Sub Varsity | 2 out of 3 | \$45 | \$ |
| Sub Varsity | 3 out of 5 | \$50 | \$ |
| JUNIOR HIGH (7 th & 8 th) | 2 out of 3 | \$40 | \$ |
| POOL PLAY-MINI GAMES | | | |
| Varsity | 2 to 15 | \$40 | \$ |
| Sub Varsity | 2 to 15 | \$35 | \$ |
| JUNIOR HIGH (7 th & 8 th) | 2 to 15 | \$35 | \$ |
| PLAYOFFS | | | |
| LINE JUDGE | | \$ 65 | \$ |
| BI-DISTRICT | | \$ 80 | \$ |
| AREA | | \$ 90 | \$ |
| REGIONAL TOURNAMENT | | \$105 | \$ |
| FINAL FOUR | | \$125 | \$ |
| TOTAL MATCH FEES | | | \$ |

METRO TRAVEL PLAN

| | | | | | | |
|--|--------------------------------------|--|---------------------------|----------------------------|----------------------------|----|
| <input type="checkbox"/> | 30 MILE RADIUS (0-30) | \$15 | \$ | | | |
| <input type="checkbox"/> | 40 MILE RADIUS (31-40) | \$20 | \$ | | | |
| <input type="checkbox"/> | Greater than 40 M (portal to portal) | <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;">1 CAR _____ MILES@.535</td> <td style="width: 33%; text-align: center;">2 CARS _____ MILES@.401</td> <td style="width: 33%; text-align: center;">3 CARS _____ MILES@.321</td> </tr> </table> | 1 CAR _____ MILES@.535 | 2 CARS _____ MILES@.401 | 3 CARS _____ MILES@.321 | \$ |
| 1 CAR _____ MILES@.535 | 2 CARS _____ MILES@.401 | 3 CARS _____ MILES@.321 | | | | |
| TOTAL TRAVEL REIMBURSEMENT | | | \$ | | | |
| TOTAL DUE OFFICIAL (MATCH FEE + TRAVEL REIMBURSEMENT) | | | \$ | | | |

The match fees and mileage reimbursement listed above are an accurate and a true accounting of the payment due for my services.

SIGNATURE OF OFFICIAL



VOLLEYBALL DIVISION 2017

INVOICE FOR MATCH OFFICIATING SERVICES (UIL Playoffs)

EACH OFFICIAL MUST COMPLETE AND SUBMIT THIS FORM FOR PAYMENT

| | | | |
|-------------------|--|-------------------|------|
| MATCH LOCATION: | | MATCH DATE: | |
| OFFICIAL'S NAME: | | PHONE: | |
| MAILING ADDRESS: | | E-MAIL: | |
| PHYSICAL ADDRESS: | | Last 4-digits SS# | |
| CITY: | | TX | ZIP: |
| CO-OFFICIAL: | | | |

NOTE TO ACCOUNT PAYABLES: Per UIL 1204: Each Chapter should be paid independently

CHAPTER:

| MATCH FEES – EACH MATCH PER OFFICIAL | # OF MATCHES | MATCH FEE | TOTAL |
|--------------------------------------|-------------------------------|-----------|-------|
| PLAYOFFS | | | |
| BI-DISTRICT | R1/R2 | \$ 70 | \$ |
| AREA | R1/R2 | \$ 80 | \$ |
| QUARTER FINALS | R1/R2 | \$ 90 | \$ |
| REGIONAL SEMI-FINALS | R1/R2 | \$100 | \$ |
| REGIONAL FINALS | R1/R2 | \$100 | \$ |
| LINE JUDGE | Bi-Dist; Area; Quarter Final | \$ 50 | \$ |
| LINE JUDGE | Regional Semi; Regional Final | \$ 60 | \$ |
| TOTAL MATCH FEES | | | |

NON - METRO TRAVEL PLAN

| | | |
|--------------------------|---|----|
| <input type="checkbox"/> | 1 CAR - _____ MILES @ \$0.535 | \$ |
| <input type="checkbox"/> | 2 CARS - _____ MILES @ \$0.401 | \$ |
| <input type="checkbox"/> | 3 CARS - _____ MILES @ \$0.321 | \$ |
| <input type="checkbox"/> | RIDER FEE \$10 (ONLY IF 3 CARS ARE PAID) | \$ |
| <input type="checkbox"/> | MEAL REIMBURSEMENT (if distance traveled is greater than 150 miles round trip - \$30) | \$ |

METRO TRAVEL PLAN

| | | | |
|-----------------------------------|---|-------------------------|-------------------------|
| <input type="checkbox"/> | 30 MILE RADIUS (0-30) | \$ 15 | \$ |
| <input type="checkbox"/> | 40 MILE RADIUS (31-40) | \$ 18 | \$ |
| <input type="checkbox"/> | Greater than 40 M (PORTAL TO PORTAL) | 1 CAR _____ MILES@.535 | 2 CARS _____ MILES@.401 |
| | | 3 CARS _____ MILES@.321 | \$ |
| <input type="checkbox"/> | RIDER FEE \$10 (ONLY IF 3 CARS ARE PAID) | | \$ |
| <input type="checkbox"/> | MEAL REIMBURSEMENT (if distance traveled is greater than 150 miles round trip - \$30) | | \$ |
| TOTAL TRAVEL REIMBURSEMENT | | | \$ |

| | |
|--|-----------|
| TOTAL DUE OFFICIAL (MATCH FEE + TRAVEL REIMBURSEMENT) | \$ |
|--|-----------|

The match fees and mileage reimbursement listed above are an accurate and true accounting of the payment due for my services.

SIGNATURE OF OFFICIAL

Addendum 1D

TASO Volleyball Uniform Policy

I. The official uniform of the TASO – Volleyball Division shall be:

1. An all white collared short sleeved polo shirt with the TASO logo on the right side of the chest. The shirt must be an authorized TASO volleyball shirt supplied by an authorized vendor.
2. Jet black dress slacks with a plain black belt.
3. Solid black athletic shoes (without any colored logo).
4. Solid black socks (without visible logo).
5. Black whistle with solid black lanyard.
6. An approved American Flag shall be worn as designated by TASO-Volleyball. (left sleeve, centered, 2 inches below the shoulder seam)
7. An all white, crew neck sweatshirt or all white full zippered jacket with the TASO logo on the right side of the chest may be worn in addition to the uniform shirt as described in #1. The sweatshirt and/or full-zippered jacket must be purchased from an authorized TASO-Volleyball vendor.
8. Undershirt, if worn, should be solid white. Sleeves of undershirt should not extend below the uniform sleeve.

NOTES:

- #1 The TASO-Volleyball official uniform shall be worn to all UIL, TAPPS and TGCA All-Star matches assigned by the chapter. The uniform may not be worn outside these events.
- #2 A pink whistle and pink lanyard may be worn during the month of October to support Breast Cancer Awareness.
- #3 The sweatshirt and/or full zippered jacket are approved to be worn for additional warmth in cold gyms and may not be worn alone. They must be worn over the uniform shirt.
- #4 Uniform shirts must be tucked in. Sweatshirt and/or full zippered jacket is not tucked in.
- #5 Pagers and cell phones are not part of the TASO-Volleyball uniform and shall not be worn.

II. All Local Chapters:

Volleyball Chapters may allow jet black dress shorts to be worn in non air-conditioned gyms only. The length of the shorts shall be from the mid-thigh to the top of the knee. No culottes, capri pants, or fleece sweat slacks/shorts are to be worn. If shorts are worn, black shoes and black socks are still required. After district play ends, no allowance is made for hot gyms. All members must wear the standard jet black dress slacks.

NO SHORTS WILL BE WORN DURING PLAYOFFS.

Members found in violation of the official uniform policy will be penalized as follows:

| | |
|--------------------------|-----------|
| 1 st Offense: | Warning |
| 2 nd Offense: | \$5 Fine |
| 3 rd Offense: | \$25 Fine |

For subsequent violation the member will be considered a member not in good standing.

TASO-Volleyball Policy for Establishment of a New Chapter

The following procedure will govern the application for the establishment of TASO-Volleyball Chapters.

GENERAL: The establishment of a new chapter will be considered at the TASO-Volleyball off-season Board of Directors meeting. The new chapter will be considered in an area that fills the need to best support the UIL and/or TAPPS activities in the area. The new chapter should be beneficial to both the schools affected and the TASO-Volleyball officials. New chapters will generally not be approved based on a split in a chapter arising out of personality, political, or other factional issues. Until such time as the application for the formation of a new chapter is approved by the TASO-Volleyball board, no dues or applications may be collected by the proposed new chapter.

- I. **REQUIREMENTS:** The individual(s) making application for the establishment of a new chapter must submit all of the following information to the TASO office no later than forty-five (45) days prior to the off-season board meeting in order to have the request acted upon by the TASO-Volleyball board.
 1. A copy of the proposed Chapter by-laws.
 2. A list of the proposed officer's names, addresses, home and business telephone numbers and e-mail addresses.
 3. A list of names, addresses, home and business telephone numbers and e-mail addresses of prospective chapter members. If any prospective members are currently TASO members current chapter should be noted.
 4. A list of the schools the chapter plans to service. Note on this list, the chapter(s) presently serving each school.

- II. **PROCEDURES:** The TASO office will forward copies of the application to the TASO-Volleyball District Director(s) affected by the establishment of the new chapter. The Director(s) will investigate the application, note the impact on the division and chapters affected, and make a recommendation to the board at the next meeting.

- III. **APPEALS:** There is no appeal of the board vote. Applicants may resubmit an application in two years from the date of the original application unless requested by the TASO-Volleyball Board to resubmit sooner.

Revisions to Operating Procedures and/or Addendums

| | | | | | |
|----|-----------------------------------|----|---------------------------------|----|--|
| 1 | Revised June 14, 1980 | 26 | Jan. 1, 1994 | 51 | |
| 2 | Changed June 12, 1982 | 27 | Feb. 1, 2003 | 52 | |
| 3 | Changed June 30, 1983 | 28 | By-Laws to Opr Pro Feb. 6, 2004 | 53 | |
| 4 | Changed July 28, 1984 | 29 | Amended January 30. 2009 ssw | 54 | |
| 5 | Changed Feb. 16, 1985 | 30 | Feb. 3, 2007 ssw | 55 | |
| 6 | Changed July 27, 1985 | 31 | Amended February 1, 2008 ssw | 56 | |
| 7 | Changed Aug. 2, 1986 | 32 | Amended January 30. 2009 ssw | 57 | |
| 8 | Changed Aug. 1, 1987 | 33 | Amended January 29, 2011 ssw | 58 | |
| 9 | Changed July 30, 1988 | 34 | Amended July 15, 2011 ssw | 59 | |
| 10 | Changed July 29, 1989 | 35 | Amended February 2, 2012 ssw | 60 | |
| 11 | Changed Aug. 4, 1990 | 36 | Amended February 10, 2014 ssw | 61 | |
| 12 | Const./By-Laws Combined July 1991 | 37 | Amended June 2014 ssw | 62 | |
| 13 | Changed June 26, 1993 | 38 | Amended July 2014 ssw | 63 | |
| 14 | Purged Jan. 1, 1994 | 39 | Amended August 2014 ssw | 64 | |
| 15 | Changed June 25, 1994 | 40 | Amended February 2015 ssw | 65 | |
| 16 | Changed June 22, 1997 | 41 | Amended July 2015 ssw | 66 | |
| 17 | Changed June 20, 1999 | 42 | Amended February 2016 ssw | 67 | |
| 18 | Reprinted: Feb 20, 1986 | 43 | Amended February 2017 ssw/drp | 68 | |
| 19 | Mar. 25, 1987 | 44 | | 69 | |
| 20 | Aug. 3, 1987 | 45 | | 70 | |
| 21 | Aug. 4, 1988 | 46 | | 71 | |
| 22 | Jan. 30, 1990 | 47 | | 72 | |
| 23 | Jan. 1, 1991 | 48 | | 73 | |
| 24 | July 27, 1991 | 49 | | 74 | |
| 25 | Aug. 3, 1993 | 50 | | 75 | |